

VILLAGE OF OTTER LAKE  
REGULAR COUNCIL MEETING  
HELD ON MONDAY JANUARY 7, 2013

Meeting called to order at 7 p.m.

Pledge of allegiance to the flag.

Roll Call: N. VanAmburg -P, T. Gill -P, M. Sprung -A, R. Benson (Pro-Temp) -P, D. Dorr -A, M. Aikin -A  
J. Skias -P.

Motion made by VanAmburg supported by Gill to accept the minutes as printed for Dec. 3, 2012 - carried

Motion made by VanAmburg supported by Gill to pay the bills presented. - carried

Motion made by VanAmburg supported by Gill to approve the firemen's request to have a beer tent on July 5<sup>th</sup> & 6<sup>th</sup> 2013. - carried

Residents did express concerns with noise that comes for the beer tent. The firemen will try their best to relocate the band to help hold down the noise.

The Village Assessor, Tom Valentine asked Benson if the addresses from the Genesee county side are showing up on our web site. Benson said as of the end of Dec. they were not.

Marathon Township will be taking pictures of all houses in the township and the villages to help up date their information.

Farnsworth informed the Council that there is still residents who park their vehicle on Pine St. and never move it. These parking spaces where originally put in for guests of people living along Sherman Dr. not intended for resident parking.

Motion made by VanAmburg supported by Gill to adjourn at 7:22 p.m.

VILLAGE OF OTTER LAKE  
REGULAR COUNCIL MEETING  
HELD ON MONDAY FEBRUARY 4, 2013

Meeting called to order at 7 p.m.

Pledge of allegiance to the flag.

Roll Call: N. VanAmburg -P, T. Gill -P, M. Sprung -P, R. Benson -P, D. Dorr -P, M. Aikin -A, J. Skias -P.

Motion made by VanAmburg supported by Benson to accept the minutes as printed for Jan. 7, 2013 - carried

Motion made by VanAmburg supported by Sprung to pay the bills presented Ck # 10091 - 10119. - carried

Fran Gullekson addressed the Council regarding a dispute that has been occurring over the last few months. She read a letter that she composed to the Council. The Clerk asked for a copy of the letter so it may be attached to the minutes.

Motion made by VanAmburg supported by Benson to adjourn the regular meeting at 7:15 p.m. - carried

Opened Public Hearing on the proposed budget at 7:15 p.m.

Regular meeting reconvened at 7:29 p.m.

Motion made by VanAmburg supported by Benson to authorized the Treasurer and Clerk to sign necessary cards for reimbursement from Genesee Co. Block Grant. - carried

Motion made by VanAmburg supported by Sprung to accept the proposed budget as presented for 2013 - 2014. - carried

Motion made by VanAmburg supported by Sprung to set the millage rate highest allowable under Headlee Rollback. - carried

Motion made by VanAmburg supported by Sprung to authorize the spread of the special assessments onto the tax rolls. - carried

Motion made by VanAmburg supported by Benson to authorize the President, Treasurer and the Clerk to sign the warrants. - carried

Motion made by VanAmburg supported by Sprung to accept the financial report as presented. - carried

The Planning commission gave a list of names to the Council as recommendation for appointment to the commission. - carried

Motion made by VanAmburg supported by Sprung to appoint Fran Gullekson and Kevin Miller to the Planning Commission for a 1 year term Mar. 2013 to Mar. 2014. - carried

Farnsworth asked about who is enforcing the ordinances? Dorr explained that we did have someone doing this but at the current time he is writing out the violations.

Dorr also informed the parties involved in the dispute about the chicken coup that he will be talking to the Village attorney since appears that the planning commission is not able to settle the matter.

Ken Gullekson stated that Gill is doing a good job on the Planning Commission but should not be chairperson

Motion made by VanAmburg supported by Sprung to adjourn at 8:32 p.m. - carried

VILLAGE OF OTTER LAKE  
REGULAR COUNCIL MEETING  
HELD ON MONDAY MARCH 4, 2013

Meeting called to order at 7 p.m.

Pledge of allegiance to the flag.

Roll Call: N. VanAmburg -P, T. Gill -P, M. Sprung -A, R. Benson -P, D. Dorr -P, M. Aikin -A, J. Skias-P.

Motion made by VanAmburg supported by Gill to accept the minutes as printed for Feb. 4, 2013. - carried

Motion made by VanAmburg supported by Benson to accept the minutes as printed for the Public Hearing on March 4, 2013 - carried

Motion made by VanAmburg supported by Gill to pay the bills presented Ck # 10120 - 10149. - carried

The Village Attorney, Mike Gildner, was present to answer any questions pertaining to our planning commission. He composed an opinion letter to the Council regarding questions about the planning commission and legality of some of the members. Zoning amendments must go to Council, site plans and special use permits are the planning comm. Responsibility. The planning comm. Will meet some time in April and a vote on the special use permit will be taken once there is a full board.

Right to Farm Act is a very broad act and hampers the municipalities. The attorney feels Benson could fall under the right to farm act. The Act also provides for the Defendants that if it goes to court and the ruling would be in favor of the Defendant, they could then turn around and sue the Plaintiff for attorney fees. Another option would be to have an agriculture inspector come out and inspect the property in question.

Motion made by VanAmburg supported by Benson to accept the financial report as presented. - carried

Ken Gullekson had question about the park mainly the season passes for boat launches. Benson said that yes we would offer season passes but they will be on a limit on the number given out.

Farnsworth said that when the pavilion was built by the Lyons Association the agreement was that the Village residents could reserve once a year free of charge. The Clerk asked what year that might have took place so she could find a copy of the minutes to confirm the agreement.

The public asked if the Village was still planning on moving the DPW building? Dorr said that yes we are still looking into this and hope it could be done within the near future. Farnsworth thinks it would be cheaper to repair what we have.

Dorr would also like to see improvements made on our main street buildings. Maybe we could at least get them painted or something so they don't look so run down.

Motion made by VanAmburg supported by Benson to adjourn at 7:50 p.m. - carried

VILLAGE OF OTTER LAKE  
RUGULAR COUNCIL MEETING  
HELD ON MONDAY APRIL 1, 2013

Meeting called to order at 7 p.m.

Pledge of allegiance to the flag.

Roll Call: N. VanAmburg -P, T. Gill -P, M. Sprung -A, R. Benson -P, D. Dorr -P, M. Aikin -A, J. Skias -P.

Motion made by VanAmburg supported by Benson to accept the minutes as printed for March 4, 2013 - carried

Motion made by VanAmburg supported by Gill to pay the bills presented. Ck # 10150 - 10185. - carried

Ken Gullekson, had the following questions: why we don't use the Village sign to put up meeting dates and times, what is going to be done with planter at the fire hall in order to have better vision at the corner, did the park committee make a decision on park seasonal passes, why it took so long to schedule a planning committee meeting.

The questions were answered as follows: the sign could be used to post meetings but sometimes depending on what is already on the board there is not enough room, the planter will be taken care of by the master gardener, Ray said a park committee meeting is not scheduled until later this month, Terry stated that he was making sure that everything was done properly before calling another planning meeting and to make sure we had a full board before holding another meeting.

The Clerk informed the Council that the State changed the election law. They decided that all Village elections will be conducted by the township clerks during the general elections held in November of even number years.

Motion made by VanAmburg supported by Gill to amended our election ordinance #28 extending all terms by one (1) year to accommodate the new law. - carried

Motion made by VanAmburg supported by Gill to authorize Ray Benson, Deputy Treasurer/Clerk, to sign the bank required signature card in order to be able to sign checks. - carried

Motion made by VanAmburg supported by Benson to accept the financial report as presented. - carried

Gill informed the Council that he will be meeting with a representative from the USDA to discuss a possible grant or loan through the them for the new DPW building.

Dorr said that he has talked to Mike Alexander about being our blight enforcement officer at a cost of \$3500.00.

Motion made by VanAmburg supported by Benson to offer Mike Alexander the position of blight enforcement officer for 2013 at \$3500.00. - carried

Motion made by VanAmburg supported by Benson to have a Village Clean Up day on May 18<sup>th</sup> from 8 A.M. to 4 P.M. - carried

Matt Pinns, owner of H & S market, was present to ask the Village to please do something regarding the dangerous building next to his. He provided pictures of the mold and etc. that is encroaching into his property. The Clerk has already sent a letter of request to the state of Mi to do an inspection of the property in question. The Village will stay on this issue until it is resolved.

Fran Gullekson asked about having the public help follow up on blight violation. Dorr explained that over

the years by having another resident try to enforce the blight has led to just more neighbor disputes. Fran also said that she is confused about the Farnsworth situation and his shed and why the Village could not just approve it if a request for a variance was requested . She also wanted to know why after the special use permit that was requested by Benson letters were sent out to all the neighbors? Gill said that it was just to notify the people of the current proposal.

Motion made by Benson supported by Gill to adjourn at 8:12 p.m. - carried

VILLAGE OF OTTER LAKE  
REGULAR COUNCIL MEETING  
HELD ON MONDAY MAY 6, 2013

Meeting called to order at 7 p.m.

Pledge of allegiance to the flag.

Roll Call: N. VanAmburg - P, T. Gill -P, M. Sprung -A, R. Benson -P, D. Dorr -P, M. Aikin -A, J. Skias -P

Motion made by VanAmburg supported by Gill to accept the minutes as printed for April 1, 2013 - carried

Motion made by VanAmburg supported by Gill to pay the bills presented. - carried

Motion made by Benson supported by VanAmburg to appoint Gill as Village representative to the fire authority. - carried

The following are park committee recommendations; limit seasonal boat launch passes to 10 for safety reasons, unlimited beach seasonal passes, Village residents would be given a 50% discount on reservations for the pavilion and parking would be requested to park on the street.

Motion made by VanAmburg supported by Gill to approve park committee recommendations. - carried

After receiving a highly recommendation from the Auditor the Village will need to raise the O & M fees for the treatment plant.

Motion made by Benson supported by VanAmburg to increase the O & M fees \$6.00 per month which will make quarterly payments \$90.00 per auditor recommendation with a penalty of \$10.00 for outstanding fees being placed on the tax roll. - carried

Motion made by VanAmburg supported by Benson to accept the financial report as presented. - carried

Motion made by Benson supported by VanAmburg to appoint Kim Murphy to the planning committee. - carried

Motion made by VanAmburg supported by Benson to hold a special meeting to elect ZBA chairperson and secretary on June 3<sup>rd</sup>, 2013 at 6 p.m. - carried

Fran Gullekson was up set because she thought that she requested to put on the agenda. Dorr explained that the Council is accommodating their zoning appeal request. She then proceeded to read a letter that she wrote to the Council. A copy of the letter was requested and denied.

Motion made by VanAmburg supported by Benson to adjourn at 8:04 p.m. - carried.

VILLAGE OF OTTER LAKE  
REGULAR COUNCIL MEETING  
HELD ON MONDAY JUNE 3, 2013

Meeting called to order at 7 P.M.

Pledge of allegiance to the flag.

Roll Call: N. VanAmburg -P, T. Gill -P, M. Sprung -P, R. Benson -P, D. Dorr -P, M. Aikin -P, J. Skias-P

Motion made by VanAmburg supported by Sprung to accept the minutes as printed for May 6, 2013 - carried

Motion made by VanAmburg supported by Benson to pay the bills presented. - carried

Al Sorge, came to the Council to up date on the Barrier Free Boating and dock. He stated even though the project is still approximately \$15,000 short he did not want another boating season to pass by so decided to complete the project. There will be a ribbon cutting ceremony on Sat. June 8<sup>th</sup> along with a pig roast and fund raiser.

Fran Gullekson expressed concerns over the replacement of D. Fuller on the planning commission. She feels his term was not up at the time of replacement. She also said that when she emailed members to get an answer regarding rescinding a motion that she received no response.

Motion made by VanAmburg supported by Sprung to accept the financial report as presented. - carried

Fred Moorhouse was present to let the Council know that the Township did not request that VanAmburg be replaced on the fire authority. Dorr said that it was time to replace members representing the Village because both VanAmburg and Clark were basically there since the beginning.

Ken Gullekson apologized to the Council for his outbreak at the last meeting. He also asked what can be done about the tornado siren going off by mistake. Dorr explained that the siren is controlled by the County.

Fran Gullekson also pointed out that both Gill and Benson were not re-appointed to the Planning Commission. Dorr said he will look into this matter and will resolve it.

Motion made by VanAmburg supported by Sprung to adjourn at 7:34 P.M. - carried

VILLAGE OF OTTER LAKE  
REGULAR COUNCIL MEETING  
HELD ON MONDAY JULY 1, 2013

Meeting called to order at 7 p.m.

Pledge of allegiance to the flag.

Roll Call: N. VanAmburg -P, T. Gill -P, M. Sprung -P, R. Benson -P, D. Dorr -P, M. Aikin -A, J. Skias -P.

Motion made by VanAmburg supported by Sprung to accept the minutes as printed for June 3, 2013. - carried

Motion made by VanAmburg supported by Gill to pay the bills presented CK # 10264 - 10305. - carried

The Council after some discussion decided to continue the up keep on the skate board park.

Dorr went with Karl up to Sherman Dr. to look over the situation and to come up with a plan to help and correct the water problems flowing from the road onto private property. Dorr said that for around \$5000.00 we could correct some of the problems. Gill said maybe we could apply for grant that's out there for storm drainage. If we could get a grant we could correct the entire problem.

Motion made by Benson supported by VanAmburg to designate \$5000.00 to help correct the drainage problem on Sherman Dr. & Pine St.- carried

Motion made by VanAmburg supported by Benson to enter into a three year contract with King & King for the Village audits. - carried

Motion made by VanAmburg supported by Sprung to pass a resolution showing supported for moving and building a new DPW building. - carried

Motion made by VanAmburg supported by Benson to pay for the paved approach on the North side of Hart Lake Rd. - carried

Motion made by VanAmburg supported by Sprung to appoint Marcia Aikin as an alternate to the ZBA. - carried

Motion made by Benson supported by Sprung to appoint Kim Murphy to the fire authority as citizen at large. - carried

Motion made by VanAmburg supported by Benson to accept the financial report as presented. - carried

Motion made by VanAmburg supported by Sprung to adjourn at 7:44 p.m. - carried

VILLAGE OF OTTER LAKE  
REGULAR COUNCIL MEETING  
HELD ON MONDAY AUGUST 5, 2013

Meeting called to order at 7 p.m.

Pledge of allegiance to the flag.

Roll Call: N. VanAmburg -P, T. Gill -P, M. Sprung -P, R. Benson -P, D. Dorr -P, M. Aikin -A, J. Skias -P.

Motion made by Benson supported by VanAmburg to accept the minutes as printed for July 1, 2013 - carried

Motion made by VanAmburg supported by Gill to pay the bills presented Ck# 102309 - 10370. - carried

David VanAmburg, Otter Lake Fire Chief, was present to ask the Council if any complaints were received this year regarding the beer tent. No complaints were received. He would also like permission for next year to hold the beer tent again.

Motion made by VanAmburg supported by Sprung to grant the Fire Dept. permission to continue with having a beer tent during the July event. - carried

Mr. Henson, talked to Dorr and explained that he would like to build a fishing dock similar to our handicap dock. It would be open to the public to fish from and the only request from Mr. Henson is to have the dock reserved for him and his party for the fireworks during our July event. Council members had no problem with the request.

The Council was informed that the COOL committee most likely will not participate this coming year for the July activities. Dorr suggested forming another committee example (Friends of the Park).

Motion made by VanAmburg supported by Benson to approve an additional \$1000.00 to be used to finish the Sherman Dr. project. - carried

Motion made by VanAmburg supported by Sprung to have road repairs at a cost of \$5100.00. - carried

Motion made by Sprung supported by VanAmburg to grant permission to the Lakeville Student Council to hold the homecoming parade in the Village on Oct. 4, 2013 at 4 p.m. and to have the fire dept. block off the necessary streets. - carried

Dorr said that he will be meeting with the Coleman brothers regarding the Tri-For- Life for next year. Also, as he explained we need to let people know what this is all about and where the monies actually go.

Dorr suggested that maybe we do a Blues & Bar BQ event on Labor Day in the park to help raise funds for next years 4<sup>th</sup> of July event. The Village needs to have some fund raisers to help cover the costs.

Motion made by Sprung supported by Benson to adjourn at 8:03 p.m. - carried

VILLAGE OF OTTER LAKE  
REGULAR COUNCIL MEETING  
HELD ON MONDAY SEPTEMBER 9, 2013

Meeting called to order at 7:00 p.m.

Pledge of allegiance to the flag.

Roll Call: N. VanAmburg -P, T. Gill -P, M. Sprung -A, R. Benson (Pro-Temp)- P, D. Dorr -A,  
M. Aikin -A, J. Skias -P.

Motion made by VanAmburg supported by Gill to accept the minutes as printed for Aug. 5, 2013. - carried

Motion made by VanAmburg supported by Gill to pay the bills presented. - carried

Dorr had to attend another meeting this evening.

The Labor Day Blues and Bar BQ was a success. Everyone had a good time.

Fran Gullekson has informed the Council that David Dorr has asked Fran to be the go between for the Village and the Coleman brothers (Tri - For- Life). Fran has also been in contact with Lakeville School looking at using their art students to do some murals on plywood so we can place them over the windows of the vacate buildings downtown. The Village would be asked to fund this project.

Motion made by VanAmburg supported by Gill to have Fran pursue this issue of the murals for the vacant buildings. - carried

Motion made by VanAmburg supported by Gill to accept the financial report as presented. - carried

Fran questioned the donations from the Labor day event. The donations would be used for future events in the Village.

Motion made by VanAmburg supported by Gill to adjourn at 7:17 p.m. - carried

VILLAGE OF OTTER LAKE  
REGULAR COUNCIL MEETING  
HELD ON MONDAY OCTOBER 7, 2013

Meeting called to order at 7:00 p.m.

Pledge of allegiance to the flag.

Roll Call: N. VanAmburg -P, T. Gill -P, M. Sprung -P, R. Benson -P, D. Dorr -P, M. Aikin -A, J. Skias -P.

Motion made by VanAmburg supported by Sprung to accept the minutes as printed for Sept. 9, 2013. - carried

Motion made by VanAmburg supported by Benson to pay the bills presented. - carried

Fran Gullekson gave an up date regarding having murals done for the downtown. It probably would not take place until spring.

Motion made by VanAmburg supported by Benson to grant permission to the Dive Shop to hold their annual underwater pumpkin carving on Oct. 13<sup>th</sup>. - carried

Motion made by VanAmburg supported by Benson to hold Halloween hours from 6 p.m. to 8 p.m. on Oct. 31<sup>st</sup>. - carried

Motion made by VanAmburg supported by Sprung to allow Matt Pinn to transfer his liquor license from the store located at 6401 Detroit St. to his store located at 5909 Lake Rd. - carried

Motion made by VanAmburg supported by Gill to sign the 2014 park managers contract as per park committee recommendation. - carried

Motion made by VanAmburg supported by Benson to accept the financial report as presented. - carried

Al Sorge, informed the Council that the first year for the barrier free boating was a success. Financially they came up a little short from their goal which was to end up with a 0 balance for the cost of construction.

Motion made by VanAmburg supported by Sprung to adjourn at 7:36 p.m. - carried

VILLAGE OF OTTER LAKE  
REGULAR COUNCIL MEETING  
HELD ON MONDAY NOVEMBER 4, 2013

Meeting called to order at 7:00 p.m.

Pledge of allegiance to the flag.

Roll Call: N. VanAmburg -P, T. Gill -P, M. Sprung -A, R. Benson -P, D. Dorr -A, M. Aikin -A, J. Skias -P.

Motion made by VanAmburg supported by Gill to accept the minutes as printed for Oct. 7, 2013. - carried

Motion made by VanAmburg supported by Gill to pay the bills presented - carried

Benson informed the Council that Minkler will be doing the electrical work in the park; which will start this week.

Motion made by VanAmburg supported by Gill to accept the financial report as presented. - carried

Fran Gullekson updated the Council regarding the window art. This probably will not be done until Spring. At the same time while talking to the Art teacher another plan was talked about which is to hold an art fair in the park sometime in June. Might even be able to get some of the school band members to play in the park that day of the art fair. She would also like to have signed permission from the owners of the buildings where the window art would be displayed. She also suggested having a gate put up between Gilberts' and the former doctors' office.

Fran has been trying to contact the Coleman brothers without any success. She was informed through another person that a meeting will be taking place at the end of the year and she will be invited. She also wanted to know if she should be doing anything for the July 4<sup>th</sup> event. Benson suggested contacting the COOL committee because the Village itself does not organize any activities for that event.

Fran wanted to know who handles the village web site because she feels the meeting dates are not where they should be. Benson said he would look into the matter.

Ken Gullekson had questions pertaining to our Blight Enforcement Officer. He wanted to know just how well he did his job. The Council said that they have not received any written documentation only word of mouth that he did his job as required. Dorr would be the best one to discuss this matter with.

Ken complained about the items that the auction house had setting outside. He feels that the owner should be notified about this matter.

Ken asked Benson about the number of boat passes that were granted this year and since we limited the number of passes how much money was lost? Benson explained that the passes had nothing to do with lower income of the park. Instead as Benson explained this year the weather played a major role in the lower income which in fact was not that much difference from last year.

Ken also wanted an update on the possible new DPW building. Gill explained that we are still waiting to hear from Rural Development. Ken also stated that he feels the planning commission should consider adding alternates to the board and that Mr. Farnsworth would be interested.

Motion made by VanAmburg supported by Gill to adjourn at 7:46 p.m. - carried

VILLAGE OF OTTER LAKE  
REGULAR COUNCIL MEETING  
HELD ON MONDAY DECEMBER 2, 2013

Meeting called to order at 7 p.m.

Pledge of allegiance to the flag.

Roll Call: N. VanAmburg -P, T. Gill -P, M. Sprung -A, R. Benson (Pro-temp) -P, D. Dorr -A,  
M. Aikin -P, J. Skias -P.

Motion made by VanAmburg supported by Gill to accept the minutes as printed for Nov. 4, 2013 - carried

Motion made by VanAmburg supported by Gill to pay the bills as presented. - carried

Benson let the Council know that the electrical work has been done in the park.

Motion made by VanAmburg supported by Gill to give a \$250.00 Christmas bonus to Karl, Tim, Marcia and Joan out of park funds. - carried

Motion made by VanAmburg supported by Gill to accept the financial report as presented. - carried

Motion made by VanAmburg supported by Gill to do the following transfers for line item budget:  
Take \$300 from Seminars put in Accountant, \$105 from Seminars put in Ins., \$595 from Seminars, \$3195.50  
St. Millage, \$1000 Elections, \$2000 Fire control and put a total of \$6790.50 into General fund line item. -  
carried

Fran asked about our ordinance regarding signs. She also stated that she still is trying to contact the Coleman brothers.

Al Sorge was present to inform the Council that he is looking into possibly purchasing a power chair lift for the Barrier Free Boating.

Motion made by VanAmburg supported by Gill to adjourn at 7:40 p.m. - carried