

VILLAGE OF OTTER LAKE  
REGULAR COUNCIL MEETING  
HELD ON MONDAY JANUARY 7, 2019

Meeting called to order at 7 p.m.

Pledge of allegiance to the flag.

Roll Call: N. VanAmburg-P, T. Gill -P, A. Lerma -P, R. Benson -P, D. Dorr -P, J. Skias -P

Motion made by Gill supported by Lerma to accept the minutes as printed for Dec. 5, 2018. - carried

Motion made by Lerma supported by Gill to pay the bills presented. - carried

Mechelle Valley presented a letter of interest regarding filling the vacant Council seat.

Mr. Miller, county commissioner, would like to start holding quarterly meetings in the villages and township to help keep people informed.

Clerk is to call the village attorney and the blight enforcement officer regarding property owned by Robert Jones. He needs to be notified that his property is not zoned commercial and he cannot be operating a business from his property.

Motion made by Lerma supported by Gill to appoint Mechelle Valley to fill vacant seat until the next general election. - carried

Motion made by Gill supported by Lerma to approve the Marathon Fire Authority 2019 budget as presented. - carried

Motion made by Lerma supported by Valley to hold a public hearing on Feb. 4<sup>th</sup> at 7:15 p.m. regarding the 2019 - 2020 proposed budget. - carried

Motion made by Lerma supported by Gill to accept the financial report as presented. - carried

Gill informed the council that there is a need for members on the planning commission. There were 5 names that have been submitted showing interest. These names are Jackie Roberts, Carol Ginder, Kay Kremsreiter and Chris Skias.

Motion made by Gill supported by Valley to approve the names recommended and let the commission decide who they would like to sit on board. - carried

Motion made by Lerma supported by Valley to adjourn at 7:25 p.m.

VILLAGE OF OTTER LAKE  
REGULAR COUNCIL MEETING  
HELD ON FEBRUARY 4, 2019

Meeting called to order at 7 p.m.

Pledge of allegiance to the flag.

Roll Call: M. Valley -P, T. Gill -P, A. Lerma -P, R. Benson -P, D. Dorr -P, J. Skias -P.

Motion made by Gill supported by Benson to accept the minutes as printed for Jan. 7, 2019 with a correction to add a D to third motion down to show carried and not carried - carried

Motion made by Benson supported by Lerma to pay the bills presented. - carried

Mr. Murphy was present and asked the Council about having a privacy tent for marijuana smokers during the July 4<sup>th</sup> celebration. He would like the Council to at least think about it.

Mr. Husted was present to ask for permission to hold a car cruise on Memorial weekend on Sat. 25<sup>th</sup>. With a rain date of Sun. 26<sup>th</sup>.

Motion made by Benson supported by Lerma to authorize the car club to hold a car cruise on May 25<sup>th</sup> with a rain date of May 26<sup>th</sup>. - carried

Motion made by Benson supported by Gill to close regular meeting to enter into a public hearing at 7:15 p.m. - carried

Regular meeting re-opened at 7:26 p.m.

Motion made by Benson supported by Valley to approve planning commission recommendations of rezoning some properties. - carried

Motion made by Benson supported by Valley to accept the new zoning map. - carried

Motion made by Benson supported by Lerma to approve the planning commission members length of terms. - carried

Mr. Steven Floyd which purchased the old H&S building sent a letter to council to request that some of the O&M billing be removed and only owes from time purchased. Dorr suggested this be tabled until the delinquent taxes are received to know actually how much would be owed.

Dorr explained that Mr. Joe Candela former employee of the village has requested life time entrance to the park and boat launch.

Motion made by Lerma supported by Valley to deny Mr. Candela's request of free park entrance and boat launch. - carried

Motion made by Benson supported by Lerma to accept the financial report as presented. - carried

Motion made by Benson supported by Lerma to adjourn at 7:53 p.m. - carried

VILLAGE OF OTTER LAKE  
PUBLIC HEARING ON PROPOSED BUDGETS  
HELD ON FEBRUARY 4, 2019

Hearing called to order at 7:15 p.m.

There were no public comments. Council discussed the special assessment account and down the line if residents keep paying off their assessment the Village could fall short. We will have to keep an eye on this.

Motion made by Benson supported by Gill to close public hearing at 7:25 p.m. - carried

VILLAGE OF OTTER LAKE  
REGULAR COUNCIL MEETING  
HELD ON MARCH 4, 2019

Meeting called to order at 7 p.m.

Pledge of allegiance to the flag.

Roll Call: M. Valley -P, T. Gill -P, A. Lerma -P, R. Benson -P, D. Dorr -P, J. Skias -P

Motion made by Benson supported by Lerma to accept the minutes as printed for Feb. 4, 2019.  
- carried

Motion made by Benson supported by Gill to accept the minutes for public hearing on Feb. 4, 2019 - carried

Motion made by Benson supported by Lerma to pay the bills presented. - carried

Motion made by Benson supported by Lerma to set millage rate at highest allowed with Head-Lee roll back. - carried

Motion made by Benson supported by Valley the spread of special assessments onto tax roll. - carried

Motion made by Benson supported by Lerma to allow the signing of the warrants. - carried

Motion made by Lerma supported by Valley to have the President, Treasurer and Clerk sign the bank cards. - carried

Motion made by Benson supported by Lerma to accept all actual budgets for 2018 2019 fiscal year- carried.

Motion made by Benson supported by Lerma to notify Mr. Floyd the Village will remove the late fees from his O&M bill which will bring his amount owed to \$819.00. - carried

Motion made by Benson supported by Valley to give a various for increase in square footage allowance to the Rhythm Rodders for their addition based on Planning comm. recommendation. - 4 yes 1 no (A.L.) - carried

Gill informed the Council that the Fire Authority is having a study done on consolidation/share service. He would like the Council present at the presentation on March 31<sup>st</sup> 6 p.m. at the community building in Columbiaville.

Motion made by Benson supported by Lerma to accept the DDA projects as approved by the DDA committee. - carried

Dorr and Gill as talking with a non-profit organization about having our street lights converted to LED lighting. This will not cost the Village for the assessment. If project is done the organization would collect the savings for a period of time.

Motion made by Benson supported by Lerma to enter into an agreement with the non-profit organization to have the assessment done. - carried

Motion made by Benson supported by Lerma to amend line item by taking \$6,619.15 from park, \$3,000 from fire control and \$380.85 from general fund the funds will transfer as follows \$3,975.84 to Public works and \$6,024.16 to Income taxes also to show the increase in revenue \$14,180.13 for Treatment plant and \$9331.67 to Local streets. - carried

Motion made by Gill supported by Valley to accept the financial report as presented. - carried

Motion made by Benson supported by Lerma to adjourn at 8:22 p.m. - carried

VILLAGE OF OTTER LAKE  
REGULAR COUNCIL MEETING  
HELD ON APRIL 1, 2019

Meeting called to order at 7 p.m.

Pledge of allegiance to the flag.

Roll Call: M. Valley -P, T. Gill -P, A. Lerma -P, R. Benson -A, D. Dorr -P, J. Skias -P.

Motion made by Gill supported by Lerma to accept the minutes as printed for March 4, 2019. - carried

Motion made by Lerma supported by Valley to pay the bills presented. - carried

Jane Watts, district board member of the Lapeer Co. library, was present to give the council an update on the library. The proposed bond did not pass to build a new library in Lapeer. She also informed everyone that the libraries have a notary and it is free of charge to the public.

Mr. Murphy asked when something will be done with Washburn Rd. which is in real bad condition. He was told that work should be started here in the next week or so. We were waiting for the frost law to be lifted.

The Lions organization will be having their white cane sale the last Friday and Saturday of April.

Motion made by Gill supported by Valley to allow the Easter egg hunt in the park on April 20<sup>th</sup>. - carried

Motion made by Lerma supported by Valley to accept the financial report as presented. - carried

The Village will be having a cleanup day on May 11<sup>th</sup>.

Gill has been in touch with Mi. Economical Development and plans on having a meeting on May 7<sup>th</sup> or 8<sup>th</sup>. He is inviting our current business owners to the meeting.

Motion made by Lerma supported by Gill to adjourn at 7:30 p.m. - carried

VILLAGE OF OTTER LAKE  
REGULAR COUNCIL MEETING  
HELD ON MAY 6, 2019

Meeting called to order at 7 p.m.

Pledge of allegiance to the flag.

Roll Call: M. Valley -P, T. Gill -P, A. Lerma -P, R. Benson -P, D. Dorr -P, J. Skias -P

Motion made by Benson supported by Lerma to accept the minutes as printed for April 1, 2019 - carried

Motion made by Gill supported by Lerma to pay the bills presented. - carried

Jan Watts, from the Lapeer co. district library, she was here to explain what the library offers such as discounted tickets for exhibits and etc. with a library card.

Mr. Woodworth asked about our long term plan for Washburn Rd.? Dorr explained that we plan on having the ditch trenched and to continue putting gravel onto the road. We just don't have the funding to do everything at once so it will be done over a period of time.

Rep. Miller gave the Council an update on why we had a charge back from the county. It was explained that if the county doesn't have enough funds to cover all back taxes within the county they will they will not pay any. That particular year one property alone was 2.2 million.

Representative from the group that purchased the Detroit properties let the council know that they are continuing to repair the buildings. The property located at 6405 will take some time since it is in really bad shape. Dorr thanked them for cleaning and fixing the buildings.

Motion made by Benson supported by Lerma to adopt ordinance #40 Prohibiting of marijuana establishments. 5 yes - carried

Dorr has been in contact with a group regarding LED lighting how it works if they replace all the lighting and the cost. This was tabled until council has a chance to look over the figures.

Motion made by Benson supported by Valley to approve the fireworks permit. - carried

Motion made by Gill supported by Benson to have the block house removed from the park ASAP. - carried

Motion made by Benson supported by Lerma to allow Cardinal Wishes to have a beer tent May 31<sup>st</sup> from 4 p.m. to 11 p.m. and June 1<sup>st</sup> from 8p.m. to 11 p.m. and to have street closures. - carried

Motion made by Benson supported by Lerma to appoint Tom Valentine as our assessor for both Forest township and Marathon township. - carried

Motion made by Benson supported by Valley to accept financial report as presented. - carried

Motion made by Benson supported by Lerma to adjourn at 8:10 p.m. - carried

VILLAGE OF OTTER LAKE  
REGULAR COUNCIL MEETING  
HELD ON JUNE 3, 2019

Meeting called to order at 7 p.m.

Pledge of allegiance to the flag.

Roll Call M. Valley -A, T. Gill -P, A. Lerma -P, R. Benson -P, D. Dorr -P, J. Skias -P.

Motion made by Benson supported Lerma to accept the minutes as printed for May 6, 2019. - carried

Motion made by Gill supported by Benson to pay the bills presented. - carried

Representative Robert from Energy Reduction Collation, LED lighting. He explained that if the Village would choose to convert to LED lighting with using them how much it would save us over a period of time. They would also be responsible for any light replacements or repairs. They would also contact DTE to have their pole lights changed.

Residents did ask about Washburn Rd. Dorr explained that with all the rain we have been having it is not possible to do everything that needs to be done. We will be continuing on the repairs necessary as soon as the weather allows.

Benson explained that after discussion with the state of Mi regarding our Assessor he feels it's best to leave things alone at the current time. We will work with both Assessors at this time. Dorr said he doesn't understand why we can't just use one and would like to talk to Mr. Valentine, Forest Township assessor.

Motion made by Lerma supported by Benson to join Energy Reduction collation. - carried

Lerma said that she has received complaints from residents regarding our DPW workers. They drive around too much and only 1 of the men actually works while the other sits in the truck. Dorr said that he will talk to them and try to have them at the next meeting.

Gill explained the RRC program which if we decide to participate there are certain things the Village will need to comply with.

Motion made by Lerma supported by Gill to adopt the resolution showing to participate with the RRC-carried

Motion made by Benson supported by Lerma to accept the financial report as presented-carried

Motion made by Benson supported by Gill to allow Cardinal Wishes to hold their bike run on May 29<sup>th</sup> and 30<sup>th</sup> of 2020. - carried

Motion made by Lerma supported by Benson to adjourn at 8:18 p.m. - carried

VILLAGE OF OTTER LAKE  
REGULAR COUNCIL MEETING  
HELD ON JULY 1, 2019

Meeting called to order at 7 p.m.

Pledge of allegiance to the flag.

Roll Call: M. Valley -P, T. Gill -P, A. Lerma -P, R. Benson -P, D. Dorr -P, J. Skias -P.

Motion made by Benson supported by Lerma to accept the minutes as printed for June 3, 2019 - carried

Motion made by Benson supported by Valley to pay the bills presented. - carried

Jeff Barnard a resident asked why they didn't spray for weeds in front of his property. Benson explained we will be adjusting the acres to be sprayed next year which will include his property.

County representative Mr. Miller was present to give updates on what is going on at the County side. The one major complaint was regarding animal control. Miller suggested forming an advisory committee to help with administrated jobs and answering phone calls.

Peggy Farnsworth asked if the Village would be interested in receiving park benches made out of plastic. If so we would need to gather 500 lbs. of soft plastic for 1 bench. Dorr suggested if she could get collection boxes for town were residents could put the plastic.

Motion made by Benson supported by Gill to accept the financial report as presented. - carried

Lerma asked if the DPW workers were handing in a week project list. The Clerk said not as of now but will remind them.



Dorr said that anyone that would like to volunteer for clean up on July 7<sup>th</sup> please be at the park about 7:30 a.m.

Motion made by Benson supported by Gill to adjourn at 7:44 p.m. - carried

VILLAGE OF OTTER LAKE  
REGULAR COUNCIL MEETING  
HELD ON AUGUST 5, 2019

Meeting called to order at 7 p.m.

Pledge of allegiance to the flag.

Roll Call: M. Valley -P, T. Gill -P, A. Lerma -P, R. Benson -P, D. Dorr -P, J. Skias -P

Motion made by Benson supported by Lerma to accept the minutes as printed for July 1, 2019. - carried

Motion made by Lerma supported by Gill to pay the bills presented. - carried

Mr. Miller, county representative, he gave the council an update on what is going on at the county level.

Peggy Farnsworth gave council update on the plastic collection. Everything is actually going along well just takes a while to add up the pounds.

Motion made by Gill supported by Benson to enter into an one year contract with the auditor for 2020 at the cost of \$4250.00- carried

Motion made by Benson supported by Lerma to re-appoint Terry Gill to the fire authority for the term. - carried

Motion made by Gill supported by Benson to grant permission to split property (047-656-100-00 on Benson St. owned by Troy Rubey per survey . - carried

Motion made by Benson supported by Gill to increase the O&M billing by \$2.50 per quarter bringing total to \$115 per quarter - carried 4 yes 1 no (A.L.)

Motion made by Gill supported by Benson to accept the finance report as presented. - carried

Dorr talked to the DPW workers and gave them approximately 21 projects that need to be taken care of. He also stated that we might have to contract out to have some sidewalks repaired. We also need to be looking for a Blight Enforcement officer.

Gill informed the council that the fire authority when formed in 1994 agreed to lease the fire hall. The lease is up at the end of this year and they would like to take ownership of the building. He suggested that the council think about this.

Motion made by Valley supported by Lerma to adjourn at 8:12 p.m. - carried

VILLAGE OF OTTER LAKE  
REGULAR COUNCIL MEETING  
HELD ON SEPTEMBER 9, 2019

Meeting called to order at 7 p.m.

Pledge of allegiance to the flag.

Roll Call: M. Valley -P, T. Gill -P, A. Lerma -P , R. Benson -P, D. Dorr -P, J. Skias -A

Motion made by Benson supported by Lerma to accept the minutes as printed for August 5, 2019. - carried.

Motion made by Benson supported by Valley to pay the bills presented. - carried

Shèawn Harris asked what the procedure is to erect a fence. He was directed to discuss it with the Zoning Administrator.

Mr. Russ Adams, Director of Lapeer County EMS gave a brief overview of the EMS and requested that the Village DDA does not capture funds from the EMS millage. Dorr indicated that currently it does not. Mr. Adams asked that the DDA approve a motion stating that they will not capture EMS millage in the future.

Natalie Gillis, student at Lakeview High School, requested the Village close streets for their homecoming parade scheduled for Friday, September 20, beginning at 4:00 p.m. Motion made by Gill supported by Lerma to close portions of Hemmingway Lake Road, Detroit Street, Genesee Ave and 11<sup>th</sup> Street as requested. - carried.

Motion made by Benson supported by Valley to approved the Lions Club request to sell mints at the corner of Detroit Street and Genesee Ave at the end of September. - carried.

Pavement Warranty Program: Per Michigan Legislature (MCL 247.663) the following resolutions where adopted:

Motion made by Benson supported by Gill for the Village to approve “Resolution to Adapt a Local Pavement Warranty Program” per MDOT guidelines. - carried.

Motion made by Benson supported by Valley for the Village to approve “Resolution to Implement a Local Pavement Warranty Program” per MDOT guidelines. - carried.

Motion made by Benson supported by Lerma to approve a contract with Paul Poe and Vicky Poe for the position of Manager(s) of the Otter Lake Village Campground for the 2020 camping season and a contract with Gary Adkins and Sue Adkins for the position of Assistant Manager(s). - carried.

Motion made by Benson supported by Valley to approve the Dive Shop use of the Village Park for their annual underwater pumpkin carving contest on October 13, 2019. - carried.

Motion made by Benson supported by Lerma to accept the finance report as presented. - carried.

Dorr informed the council that he and Mechelle Valley had meet with a representative from the US Census bureau on the importance of every resident being counted during the 2020 census. Dorr will be putting together information for the residents in the near future.

Motion made by Lerma supported by Benson to adjourn at 7:49 p.m. - carried

VILLAGE OF OTTER LAKE  
REGULAR COUNCIL MEETING  
HELD ON MONDAY OCTOBER 7, 2019

Meeting called to order at 7 p.m.

Pledge of allegiance to the flag.

Roll Call: M. Valley -P, T. Gill -P, A. Lerma -P, R. Benson -P, D. Dorr -A, J. Skias -P.

Motion made by Lerma supported by Valley to accept the minutes as printed for Sept. 9, 2019 - carried

Motion made by Gill supported by Lerma to pay the bills presented. - carried

Farnsworth talked to the fire dept. said they would also collect plastic for a second bench and she turned their name into the organization.

LakeVille school contacted us and Marathon township regarding the playground equip. from the old elementary school and that we will receive some of the equipment.

Jerry Jones informed the Council that there is a large rock at the elementary school with engraving on it and we should have the DPW bring it down to the museum.

Motion made by Lerma supported by Valley to have Halloween hours set from 6 p.m. to 8 p.m. on Oct. 31<sup>st</sup>. - carried

Motion made by Gill supported by Lerma to accept the financial report as presented. - carried

Motion made by Gill supported by Lerma to adjourn at 7:19 p.m.

VILLAGE OF OTTER LAKE  
REGULAR COUNCIL MEETING  
HELD ON MONDAY NOVEMBER 4, 2019

Meeting called to order at 7 p.m.

Pledge of allegiance to the flag.

Roll Call: M. Valley -P, T. Gill -P, A. Lerma -P, R. Benson -P, D. Dorr -P, J. Skias -P.

Motion made by Benson supported by Lerma to accept the minutes as printed for Oct. 7, 2019.  
- carried

Motion made by Gill supported by Valley to pay the bills presented. - carried

Friend of the Library was present to inform everyone what the library will be doing in November and the new services they are offering.

Update on Detroit Buildings they are coming along quite well but right now they are at a stand still waiting on a grant.

Mr. Henson will be donating \$5000.00 towards the fireworks this coming year. The C.O.O.L. committee, fire dept and DDA will also be donating. We are hoping to raise the additional \$10,000.

Planning commission needs two replacement committee members. Mr. Woodworth nominated Eric Mead and Wayne Morrey.

Motion made by Benson supported by Lerma to accept the two names recommended by the planning commission as replacements. - carried

Dorr informed the Council that he found a place to buy parts for the grinder pumps at a cost of \$800.00 to rebuild them.

Lema had questions regarding the DPW and the jobs that are getting done and the ones that aren't.

Motion made by Benson supported by Valley to give each DPW person a \$25.00 gift for Thanksgiving. - carried

Dorr and Gill interviewed a gentleman for the position of blight enforcement officer. They suggested \$20.00 per hour max for the year \$5000. He is a retired police officer and is also on the fire dept. His name is Keith Vandekerkhove and lives in North Lake.

Motion made by Benson supported by Lerma to hire Mr. Vandekerkhove as Blight Enforcement Officer at \$20 per hour with a maximum cap of \$5000 yearly. - carried

Motion made by Gill supported by Lerma to accept the financial report as presented. - carried

Motion made by Lerma supported by Benson to adjourn at 8:04 p.m. - carried

VILLAGE OF OTTER LAKE  
REGULAR COUNCIL MEETING  
HELD ON MONDAY DECEMBER 2, 2019

Meeting called to order at 7 p.m.

Pledge of allegiance to the flag.

Roll Call: M. Valley -P, T. Gill -P, A. Lerma -P, R. Benson -P, D. Dorr -P, J. Skias -P

Motion made by Benson supported by Gill to accept the minutes as printed for October 7, 2019  
- carried

Motion made by Gill supported by Valley to pay the bills presented. - carried

Mrs. Farnsworth informed the council that she collected the 500 lbs. of plastic which is good for one bench. She is now helping fire dept. collect 500 lbs.

Motion made by Benson supported by Gill to give the 2 DPW workers each \$250 Christmas bonus. 4 yes 1 no (A.L.) - carried

Motion made by Lerma supported by Gill to accept the financial report as presented. - carried

Mr. Miller, county rep., informed the council regarding the EMS ballot proposal. It was eye opening insight for the council.

Benson informed the council that he has opened a new savings acct. for the fireworks with the \$2050 already donated.

Motion made by Lerma supported by Benson to adjourn at 7:56 p.m. - carried