

VILLAGE OF OTTER LAKE
APPOINTEES TERMS AND VACANCIES ORDINANCE
ORDINANCE NUMBER 39

An ordinance to provide for the appointment by the Village Council, of members to Village committees, commissions and boards, the terms of appointment, removal and vacancy replacement of said members.

THE VILLAGE OF OTTER LAKE ORDAINS:

Section 1. The Village Council shall appoint all members to Village committees, commissions and boards. Membership makeup of said committee, commission or board shall be in accordance with current adopted by-laws of said committee, commission or board and governing State laws.

Section 2. Terms: Length of appointment shall be in accordance with adopted by-laws of said committee, commission or board and any governing State laws. When a member is appointed to fill a vacancy, length of appointment shall be for the unexpired term of that vacancy in a manner as provided for in the original appointment.

Section 3. Reappointment: At the end of the appointee's term, the Village Council may reappoint the appointee or appoint another person at its sole discretion. An appointee, whose term is up, may continue serving on designated committee, commission or board until such time as the Village Council makes a replacement appointment. Reappointment to any committee, commission or board is not automatic, but must be made by act of the Village Council.

Section 4. Duties: Appointees to committees, commissions and boards serve as representatives of the Village Council and the Village residents, as such; appointees shall attend all regular scheduled or special meetings set by the committee, commission or board, conduct themselves in a professional manner, and carry out the appointed duties in accordance with adopted by-laws of said committee, commission or board and governing State laws.

Section 5. Removal: Any appointee may be removed by the Village Council for clause for any of the following:

- A. Repeated failure to carry out the appointed duties in accordance with adopted by-laws of said committee, commission or board and governing State laws.
- B. Failure to attend meetings in accordance with adopted by-laws of said committee, commission or board. If by-laws of said committee, commission or board does not address attendance, then the following shall govern:
 1. Any member who is absent from three (3) consecutive regular meetings without having been previously excused by the Chairperson, and have said approved absences recorded in committee, commission or board minutes, or any member who accrue more than four (4) excused or un-excused absences within any twelve (12) month period may be removed for clause by the Village Council.

Section 6. No compensation shall be paid by the Village to any appointee, unless compensation is authorized and set by Village Ordinance and/or governing State laws.

Section 7. No appointee shall be reimbursed for any normal expenses incurred while serving on any committee, commission or board. Appointees may be reimbursed for expenses incurred for services performed above and beyond the normal activities of said committee, commission or board, such as attending conferences, State meetings, etc, only with prior approval of these expenses by the Village Council.

The undersigned President and Clerk of the Village of Otter Lake hereby certify that this ordinance was duly adopted by the Otter Lake Village council at a meeting held on the ?? day of ??, 2017.

David W Dorr
David Dorr, President

Joan Skias
Joan Skias, Clerk

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