

VILLAGE OF OTTER LAKE
REGULAR COUNCIL MEETING
HELD ON MONDAY JANUARY 4, 2016

Meeting called to order at 7 p.m.

Pledge of allegiance to the flag.

Roll Call: N. VanAmburg –P, T. Gill –P, S. Riggs –P, R. Benson –P, D. Dorr –P, M. Aikin –A, J. Skias –P

Motion made by VanAmburg supported by Riggs to accept the minutes as printed for Dec. 7, 2015. – carried

Motion made by VanAmburg supported by Gill to pay the bills presented. – carried

Motion made by VanAmburg supported by Benson to approve the payout request for the new DPW building in the amount of \$65,416.50 this will pay project to date. – carried

Motion made by Benson supported by VanAmburg to allow Patti Jamerson to have a tree removed from our parking lot at a cost of \$375.00. – carried

Motion made by VanAmburg supported by Benson supported by Benson to set public hearing for 2016 – 2017 budget on Feb. 1, 2016 at 7:15 p.m. – carried

Motion made by VanAmburg supported by Riggs to adopt a resolution showing support to submit grant application to Genesee County to have Otter Lake Rd and 11th St. to Genesee rebuilt. – carried

Motion made by VanAmburg supported by Gill to accept the financial report as presented. – carried

Motion made by Benson supported by VanAmburg to adjourn at 7:15 p.m. - carried

VILLAGE OF OTTER LAKE
REGULAR COUNCIL MEETING
HELD ON MONDAY FEBRUARY 1, 2016

Meeting called to order at 7 p.m.

Pledge of allegiance to the flag.

Roll Call: N. VanAmburg –P, T. Gill –P, S. Riggs –A, R. Benson –P, D. Dorr –P, M. Aikin –A, J. Skias –P.

Motion made by VanAmburg supported by Benson to accept the minutes as printed for Jan. 4, 2016. – carried

Motion made by VanAmburg supported by Benson to pay the bills presented. – carried

Office Harry Lutz was present to ask for support as he runs for Lapeer Co. Sheriff.

Motion made by VanAmburg supported by Benson to allow the fire dept. to have a beer tent and food vending in the pavilion on our 4th of July weekend (July 1st & 2nd). – carried

Representative from Candice Miller's office was present to go over things that she has accomplished during her terms and to inform us that she will not be running for another term. Dorr said to please let her know that we appreciated everything she has done for our area.

Motion made by VanAmburg supported by Benson to close regular meeting for a public hearing at 7:15 p.m. – carried

Motion made by VanAmburg supported by Benson to re-open regular meeting at 7:20 p.m.

Motion made by VanAmburg supported by Benson to adopt the proposed budgets presented. – carried

Motion made by VanAmburg supported by Benson to set the millage rate at the highest rate allowed under the Headlee roll back. – carried

Motion made by VanAmburg supported by Benson to allow the Treasurer to spread the special assessments and delinquent O&M onto the tax roll. – carried

Motion made by VanAmburg supported by Benson to authorize the President, Treasurer and Clerk to sign the warrants. – carried

Motion made by VanAmburg supported by Benson to approve compensation for all as presented. - carried

Motion made by VanAmburg supported by Benson to accept the financial report as presented. – carried

Motion made by Gill supported by VanAmburg to adjourn at 7:36 p.m.

VILLAGE OF OTTER LAKE
PUBLIC HEARING ON PROPOSED BUDGET
HELD ON MONDAY FEBRUARY 1, 2016

Public hearing open at 7:15 p.m.

The budget for general fund, streets, O&M and sewer assessment & debit retirement were presented.

No comments from the public.

Motion made by VanAmburg supported by Benson to close public hearing at 7:20 p.m. - carried

VILLAGE OF OTTER LAKE
REGULAR COUNCIL MEETING
HELD ON MONDAY MARCH 7, 2016

Meeting called to order at 7 p.m.

Pledge of allegiance to the flag.

Roll Call: N. VanAmburg –P, T. Gill –P, S. Miller –P, R. Benson –P, D. Dorr –P, M. Aikin –A, J. Skias –P.

Motion made by VanAmburg supported by Benson to accept the minutes as printed for Feb. 1, 2016–
Carried

Motion made by VanAmburg supported by Gill to accept the public hearing minutes as printed for Feb.
1, 2016- carried

Motion made by VanAmburg supported Miller to pay the bills presented. – carried

Dave Eady, was present to introduce himself. He is running for Lapeer Co. Sheriff.

We were asked if there will be a cleanup day this year. Dorr said we will look into that.

Update on the blight issues. We are having good results with our present blight enforcement officer.

Motion made by VanAmburg supported by Gill to accept the actual budget for 2015 – 2016 as
presented. – carried

Motion made by VanAmburg supported by Miller to adjust line item budget as presented. – carried

Motion made by VanAmburg supported by Benson to accept the financial report as presented. – carried

Motion made by VanAmburg supported by Benson to adjourn at 7:23 p.m. - carried

VILLAGE OF OTTER LAKE
REGULAR COUNCIL MEETING
HELD ON MONDAY APRIL 4, 2016

Meeting called to order at 7 p.m.

Pledge of allegiance to the flag.

Roll Call: N. VanAmburg –P, T. Gill –P, S. Miller –P, R. Benson –P, D. Dorr –P, M. Aikin –A, J. Skias –P.

Motion made by VanAmburg supported by Gill to accept the minutes as printed for March 7, 2016 – carried

Motion made by VanAmburg supported by Miller to pay the bills presented. – carried

Fran Gullekson inquired as to who authorized the tearing down of the old DPW building and who or where did the money go from the scrap metal. Dorr explained that he authorized the project and found the volunteers to take it down. As for the scrap metal tin is down so far that it wasn't worth anything and left the volunteers take it for doing the work. We saved \$8000.00 by having it done this way.

Scott McKenna, candidate for Lapeer Co. Sheriff was present. He explained his visions for the department and his qualifications.

Motion made by Gill supported by VanAmburg to sign the park managers contract that includes a increase of \$500.00 to be paid out at the end of the season. Also, the park managers and any helpers will wear T shirts stating Staff on them so people will know who to go to for questions. – carried

Motion made by VanAmburg supported by Benson to have Dorr sign the contract for the fireworks display this year. – carried

Motion made by Benson supported by VanAmburg to accept the recommendation of the planning commission to appoint Brian Woodworth term ending 3/2019 and Ana Lerma term ending 3/2019. – carried

Motion made by VanAmburg supported by Benson to accept the financial report as presented. – carried

Motion made by VanAmburg supported by Benson to adjourn at 7:38 p.m. - carried

VILLAGE OF OTTER LAKE
REGULAR COUNCIL MEETING
HELD ON MONDAY MAY 2, 2016

Meeting called to at 7 p.m.

Pledge to allegiance to the flag.

Roll Call: N. VanAmburg –P, T. Gill –P, S. Miller –P, R. Benson –P, D. Dorr –P, M. Aikin –A, J. Skias –P.

Motion made by VanAmburg supported by Benson to accept the minutes as printed for April 4, 2016. – carried

Motion made by VanAmburg supported Miller to pay the bills presented. – carried

Public Time: Carrie, representing Lakeville schools, asked if they could use the pavilion from June 16th to Sept. 1st to serve breakfast and lunch to the children of the area. The times would be 8:30 – 9 a.m. and 12:30 – 1 p.m.

Motion made by VanAmburg supported by Benson to allow the school to have their program in the park for the period requested. – carried

Motion made by VanAmburg supported by Gill to approve the language for the ballot proposal and have it placed on the Aug. ballot. Yes- VanAmburg, Gill, Miller, Benson, Dorr No- carried

Motion made by Miller supported by VanAmburg to change the dates for Council meetings in Aug. from the 1st to the 8th and in Nov. from 7th to the 14th to accommodate the Township and election dates. – carried

Motion made by VanAmburg supported by Miller to accept the financial report as presented. – carried

Motion made by VanAmburg supported by Miller to sign a 3 year contract with Ace Pyro for the fireworks providing Universal Tube agrees to the finance of the display. – carried

Motion made by VanAmburg supported by Benson to adjourn at 7:18 p.m. - carried

VILLAGE OF OTTER LAKE
REGULAR COUNCIL MEETING
HELD ON MONDAY JUNE 6, 2016

Meeting called to order at 7 p.m.

Pledge of allegiance to the flag.

Roll Call: N. VanAmburg –P, T. Gill –P, S. Miller –A, R. Benson –P, D. Dorr –P, M. Aikin –A, J. Skias –P

Motion made by VanAmburg supported by Gill to accept the minutes as printed for May 2, 2016. – carried

Motion made by VanAmburg supported by Benson to pay the bills presented. – carried

Public Time Discussion: Informed that residents along the lake are burning items not allowed. Gill said he will put another notice in the news letter coming out in beginning of July. Another question was regarding weed spraying and is it safe to swim 24 hrs after spraying when the posted signs state 7 days. Benson explained the 7 days is for not to use the water on plants and gardens does not affect the swimmers. Another resident had questions on the burning permits and wanted to know if people were notified of the ordinance as to what is able to be burned. Skias said burning permits are issued for a one month period and yes people are informed of the ordinance. The other question was does the Council meet prior to the meeting to discuss agenda because it does not seem the Council does enough discussion on issues. Dorr said that if a subject needs extensive discussion we have it and most things are pretty cut and dry which does not need further discussion and no we do not meet prior to discuss agenda.

Mr. Tim Turkelson, prosecutor of Lapeer Co., was present to talk to the residents and Council. He is running for re-election.

We were asked about blight (un-mowed lawn). This has been turned over to the blight enforcement officer. It was also asked if a fence can be put up? Gill said that a zoning application needs to be filled out and that there should be no problems.

Motion made by VanAmburg supported by Gill to approve the C.O.O.L. committee as a non-profit organization and fill out the state form informing them to this action. – carried

Motion made by VanAmburg supported by Benson to accept the financial report as presented. – carried

Motion made by VanAmburg supported by Benson to table the contract with the auditors for the next three years. – carried

Motion made by Benson supported by VanAmburg to adjourn at 7:34 p.m. – carried

VILLAGE OF OTTER LAKE
REGULAR COUNCIL MEETING
HELD ON MONDAY JULY 11, 2016

Meeting called to order at 7 p.m.

Pledge of allegiance to the flag.

Roll Call: N. VanAmburg -P, S. Miller -P, R. Benson -P, D. Dorr -P, M. Aikin -A, J. Skias -A, T. Gill -P

Motion made by VanAmburg supported by Benson to accept the minutes as printed for June 6, 2016. – carried.

Motion made by VanAmburg supported by Benson to pay the bills presented. – carried

Public Time Discussion: Janice Babayley, volunteer representative for Suncrest Nursing Home in Lapeer was present to talk about their operating millage renewal on the August 2 ballot.

Fran Gullekson thanked the council for purchasing the hearing assist system. She also asked the council to modify the flower bed structure at the southwest corner of Benson and Detroit Street as it blocks drivers' view of on-coming traffic on Detroit Street. Dorr indicated that he has not heard of this being a concern from any other village residents; however he has had some conversations with the Master Gardeners that maintain this flower bed and they will look at modifying it in the fall.

Peggy Farnsworth thanked the council for allowing the Lions Club to have a tent at the Otter Lake Heritage Days to conduct blood pressure and blood sugaar testing. She indicated that only six people took advantage of this free service. She also indicated that the school had cancelled the kid's summer meal program in Otter Lake.

Old Business: Gill indicated that Clerk Skias had contacted other accountants regarding doing the Village's year end audits and the proposal from our current accountants was still the best price option.

Motion made by VanAmburg supported by Benson to sign a three year contract with King & King CPAs LLC for the Village's yearend financial reports. – carried

New Business: Motion made by VanAmburg supported by Benson to accept the financial report as presented. - carried

Motion made by VanAmburg supported by Miller to adjourn at 7:24 p.m. - carried

VILLAGE OF OTTER LAKE
REGULAR COUNCIL MEETING
HELD ON MONDAY AUGUST 8, 2016

Meeting called to order at 7 p.m.

Pledge of allegiance to the flag.

Roll Call: N. VanAmburg –P, S. Miller –P, R. Benson –P, T. Gill –P, D. Dorr –P, M. Aikin –A, J. Skias –P

Motion made by VanAmburg supported by Miller to accept the minutes as printed for July 11, 2016. – carried

Motion made by VanAmburg supported by Gill to pay the bills presented. – carried

The Clerk wanted to thank Mr. Gill for taking and typing up the minutes for July 11th.

Ms. Lerma questioned a letter that was sent out prior to the election voicing against appointments of the Clerk and Treas. She said she received the one sent in support of the appointments but not the first one. Ms. Gullekson said that she did send out one and it was probably the first one.

Members of the Lakeville student council were present to ask that they be able to hold this years homecoming parade in Otter Lake.

Motion made by VanAmburg supported by Benson to grant Lakeville school to hold their homecoming parade in the Village on Oct. 21st at 4 p.m. – carried

Motion made by VanAmburg supported by Benson to accept the financial report as presented. – carried

Motion made by VanAmburg supported by Miller to adjust the line item for accountants by moving \$700.00 from general fund line item to the accountant line item. – carried

Dorr said he met a gentlemen that will be stopping by the office and would like to put a bid in on maintaining the treatment plant.

Gill said that he has been working on revising the blight ordinance and will present it next month to the council.

Miller asked if we could look into possibly offering retirement to Mr. Bilkovsky. The Clerk said she will talk to a representative of MERS.

Motion made by VanAmburg supported by Benson to adjourn at 7:24 p.m. – carried

VILLAGE OF OTTER LAKE
REGULAR COUNCIL MEETING
HELD ON MONDAY SEPTEMBER 12, 2016

Meeting called to order at 7 p.m.

Pledge of allegiance to the flag.

Roll Call: N. VanAmburg – P, S. Miller –P, R. Benson –P, T. Gill –P, D. Dorr –P, M Aikin –A, J. Skias –P

Motion made by VanAmburg supported by Miller to accept the minutes as printed for Aug. 8, 2016 – carried

Motion made by VanAmburg supported by Benson to pay the bills presented. – carried

Mrs. Gullekson ask for approval for the Lions Org. to sell mints in Oct. at the intersection of Detroit and Genesee Sts.

Motion made by VanAmburg supported by Miller to the Lions to sell their mints for 2 days in Oct. – carried

Mrs. Gullekson also asked for the use of the hall to hold a meet your candidate in Oct.

Motion made by VanAmburg supported by Miller to allow the use of the hall in October to allow the residents to meet the candidates.

The previous motion was rescinded after Dorr and Gill feel the hall should not be used for political meetings.

Mr. Miller stated that there are still some properties in the Village that have blight. Dorr said he will contact our blight enforcement officer.

Motion made by VanAmburg supported by Benson to approve the projects recommended by the DDA. – carried

Clerk is to find out what percentage the Village pays towards Karl's retirement.

Motion made by VanAmburg supported by Benson to accept the financial report as presented. – carried

Gill has given all council members a revised blight ordinance to look over until next meeting.

Motion made by Benson supported by VanAmburg to adjust the line item budget by taking \$500 from the general acct. and move it to the accountant acct. – carried

Motion made by VanAmburg supported by Benson to adjourn at 7:32 p.m. – carried

VILLAGE OF OTTER LAKE
REGULAR COUNCIL MEETING
HELD ON MONDAY OCTOBER 3, 2016

Meeting called to order at 7 p.m.

Pledge of allegiance to the flag.

Roll Call: N. VanAmburg –P, T. Gill –P, S. Miller –P, R. Benson –P, D. Dorr –P, M. Aikin –A, J. Skias –P.

Motion made by VanAmburg supported by Miller to accept the minutes as printed for Sept. 12, 2016. – carried

Motion made by VanAmburg supported by Benson to pay the bills presented. – carried

Mrs. Gullekson had the following questions, will Ray stay on as deputy treasurer, VanAmburg explained we always have had deputy treasurer/clerk. She also wanted to know if what she heard is true that if a resident has money the village does not go after them for blight violations, Dorr said that was a total false statement.

Mr. Jones wanted to know if the Council gets to interview the candidates that are running for village positions, Dorr explained that we do not.

Judge Holowka and Mr. Richardson both running for the position of Judge in Lapeer Co. were present to explain to the residents what they stand for and what they would do if elected.

The clerk gave the council the percentage that the village pays towards Karl's retirement which is 7.28 of total wage. Miller will be talking to Tim about possible retirement.

The Clerk explained that she received a request from the Treasurer, Marcia Aikin she is requesting her salary for the months she has been out due to illness. She has obtained information that she is entitled to her salary. Dorr said to table this matter until we receive in writing from the attorney.

Motion made by VanAmburg supported by Miller to pay the deputy treasurer the wage of the treasurer until after election. – carried

Motion made by VanAmburg supported by Benson to adopt the revised blight ordinance 5.2 and to enforce it. – carried

Motion made by VanAmburg supported by Benson to accept the financial report as presented. – carried

Dorr told the council that Rhonda, which does our planters in town, has collected donations to help cover the cost which was \$560.00 and the Village only owes \$303.80.

Motion made by Benson supported by VanAmburg to adjourn at 8:17 p.m. – carried

VILLAGE OF OTTER LAKE
REGULAR COUNCIL MEETING
HELD ON MONDAY NOVEMBER 14, 2016

Meeting called to order at 7 p.m.

Pledge of allegiance to the flag.

Roll Call: N. VanAmburg –P, T. Gill –P, S. Miller –A, R. Benson –P, D. Dorr –P, M Aikin –A, J. Skias –P.

Motion made by VanAmburg supported by Benson Benson to accept the minutes as printed for October 3, 2016. – carried

Motion made by VanAmburg supported by Gill to pay the bills presented. – carried

Public Time: Mrs. Farnsworth asked about recycling and also will the Village have a spring clean up day this coming year. Dorr most likely we will have a cleanup day and recycling would cost residents a lot more.

Walt asked the grinder pumps that some residents have and if they break who is responsible for replacement. He was told it is up the property owner. The Village has tried to keep one rebuilt one on hand for people but there will be no guarantee there will be one available.

Discussion regarding Christmas bonuses for the Clerk and two DPW workers. The Clerk said thank you for the thought but would like to decline the bonus.

Motion made by VanAmburg supported by Benson to give Karl and Tim a \$250.00 Christmas bonus out of the park funds. – carried

Discussion on the flower bed at Benson and Detroit St. Dorr talked to the Master Gardener about lowering all the plants to make for better visibility and she agreed.

Motion made by Benson supported by VanAmburg to approve the park committee recommendation to interview for new park managers. – carried

Dorr told the public that there will be an opening for trustee and anyone interested should fill out an application.

Motion made by VanAmburg supported by Gill to have interested parties for trustee seat fill out application. – carried

Motion made by VanAmburg supported by Benson to accept the financial report as presented. – carried

Motion made by Benson supported by VanAmburg to move \$655.00 from General fund to insurance line item. – carried

Motion made by VanAmburg supported by Benson to close regular meeting to enter into closed session under attorney client privilege at 7:28 p.m. – carried

Regular meeting re-open at 8:03

Motion made by VanAmburg supported by Gill to adjourn at 8:04 p.m. - carried

VILLAGE OF OTTER LAKE
REGULAR COUNCIL MEETING
HELD ON MONDAY DECEMBER 5, 2016

Meeting called to order at 7 p.m.

Pledge of allegiance to the flag.

Roll Call: N. VanAmburg -P, T. Gill -P, S. Miller -P, R. Benson -P, D. Dorr -P, M. Aikin -A, J. Skias -P

Motion made by VanAmburg supported by Gill to accept the minutes as printed for November 14, 2016 - carried

Public Comment: Mr. Miller asked about the donation that was made by the C.O.O.L committee to purchase a park bench. Benson is taking care of that and one will be purchase and set by spring. Mrs. Norton informed the Council that the members of the Episcopal Church they would like to stay involved with the Village. She also stated that if anyone knows someone in need please let them know.

Dorr informed everyone regarding a bike rally in May. At the current time approximately 1500 motor cyclists are interested. The organization is trying to set a record.

Motion made by Benson supported by VanAmburg to accept the findings and recommendations of the Village Attorney (Mike Gildner)- 5 yes 0 no 0 abstained carried

Motion made by Gill supported by VanAmburg to accept Susan Miller's resignation as trustee for the Village of Otter Lake. -carried

The Clerk did the swearing in of the newly elected officials - Raymond Benson, trustee, Terry Gill, trustee, and Susan Miller, treasurer.

Gill handed the Council a copy of an employee handbook that he put together. He suggested that each member take the time to look it over until January's meeting.

Motion made by VanAmburg supported by Benson to accept the financial report as presented. - carried

Dorr received a letter from Mr. Ken Gullkeson resigning from the Southern Links Trail way and also suggested that Susan Miller would make a good replacement. Dorr suggested to table this until next meeting.

Motion made by Benson supported by VanAmburg to adjourn at 7:27 p.m. - carried