

Minutes of the February 3, 2016

Otter Lake Planning Commission

I. Meeting called to order at 7:00 p.m. by Kevin Miller (acting Chair for the evening).

Present: Kevin Miller Terry Gill Brian Woodworth Michelle Valley

Absent: Kim Murphy Matt Pins Fran Gullekson

II. Minutes:

Minutes from the November 4, 2015 meeting were presented. Motion by Woodworth, support by Miller to accept the minutes as presented. Motion carried with all yeas.

III. Approval of Agenda: No vote taken.

IV. Declaration of Conflict of Interest by Commissioners: None

V. Plan Reviews: None.

VI. Old Business:

Zoning Administrator reported on accessory building built at 5550 Ave G without zoning approval. Matter will be heard by the Zoning Board of Appeals on Monday, March 7, 2016 at 6:00 p.m.

VII. New Business:

Planning Commission members requested that the Zoning Administrator research definitions and ordinances regarding lawns and their maintenance.

VIII. Public Comment: Peggy Farnsworth and Suzie Miller offered their thoughts regarding the proposed request.

IX. Motion by Woodworth support by Gill to adjourn meeting at 7:48 p.m. Motion carried with all yeas.

Minutes of the May 4, 2016

Otter Lake Planning Commission

I. Meeting called to order at 7:00 p.m. by Brian Woodworth (acting Chair for the evening).

Present: Kevin Miller Terry Gill Brian Woodworth Mechelle Valley Ana Lerma  
Matt Pins

Absent: Fran Gullekson

II. Minutes:

Minutes from the February 3, 2016 meeting were presented. Motion by Miller, support by Pins to accept the minutes as presented. Motion carried with all yeas.

III. Approval of Agenda:

Motion by Miller, support by Valley to accept the Agenda as presented. Motion carries all yeas.

IV. Declaration of Conflict of Interest by Commissioners: None

V. Plan Reviews: None.

VI. Old Business:

Proposed Weed Ordinance: A proposed Cutting of Grass and Noxious Weeds Ordinance was presented based on Ordinance adopted by the City of Ann Arbor. Motion by Miller, support by Pins, to recommend that the Village Council adopt proposed ordinance. Motion carried with all yeas.

VII. New Business:

Election of Officers for 2016: Motion by Pins, support by Miller to nominate Woodworth as chair and Gill as Secretary. Motion carried with all yeas.

Meeting Dates for 2016: Motion by Woodworth, support by Miller to set the regularly scheduled meetings on the following months, August 3, 2016, November 2, 2016, February 1, 2017 and May 3, 2017, with meetings beginning at 7:00 p.m. Motion carried with all yeas.

VIII. Public Comment: None.

IX. Motion by Woodworth support by Gill to adjourned meeting at 7:27 p.m. Motion carried with all yeas.

Minutes of the August 3, 2016

Otter Lake Planning Commission

- I. Meeting was rescheduled to Wednesday, September 7, 2016 at 7:00 p.m. due to lack of quorum.

Minutes of the September 7, 2016

Otter Lake Planning Commission

I. Meeting called to order at 7:00 p.m. by Brian Woodworth, Chairman.

Present: Ana Lerma Matt Pins Terry Gill Brian Woodworth Michelle Valley  
Fran Gullekson

Absent: Kevin Miller

II. Minutes:

Minutes from the May 4, 2016 meeting were presented. Motion by Pins, support by Lemar to accept the minutes as presented. Motion carried with all yeas.

III. Approval of Agenda: No vote taken.

IV. Declaration of Conflict of Interest by Commissioners: None

V. Plan Reviews: None.

VI. Old Business:

Zoning Administrator presented plan reviews / approvals done between meetings for the following:

- Mr. and Mrs. Walt Witak, 5770 Ave G: Installation of privacy fence.
- Mr. and Mrs. David Keber, 6026 Cedar Lane: Construction of new residence.

VII. New Business:

Planning Commission members discussed the fence ordinance and the possible need to revise it so that it is more in keeping with the Master Land Use Plan. In particular, the type and material of proposed fences and the desire that they be more in style with the property they are located on.

VIII. Public Comment: None.

IX. Motion by Lemar support by Pins to adjourned meeting at 7:28 p.m. Motion carried with all yeas.

Minutes of the November 9, 2016

Otter Lake Planning Commission

I. Meeting called to order at 7:00 p.m. by Brian Woodworth, Chairman.

Present: Ana Lerma Terry Gill Brian Woodworth Mechelle Valley

Absent: Kevin Miller Matt Pins Fran Gullekson

II. Minutes:

Minutes from the September 7, 2016 meeting were presented. Motion by Lerma, support by Valley to accept the minutes as presented. Motion carried with all yeas.

III. Approval of Agenda: No vote taken.

IV. Declaration of Conflict of Interest by Commissioners: None

V. Plan Reviews:

Mr. and Mrs. Gene Petherbridge, 6659 Sherman Drive – Construction of accessory (garage) building: Motion by Valley, support by Lerma to approve the plans for a new 30 foot by 40 foot stick built garage as presented. Yeas – Commissioners Lerma, Valley, Woodworth and Gill. Nays – None.

Village of Otter Lake, Genesee Street – Village Campground Expansion: Motion by Woodworth, support by Valley to approve the expansion of the campground by six sites (on the location of the old DPW building site) as presented with the stipulation that additional landscaping be planted along the western edge / fence line abutting County Line Drive within one year of sites installation. Yeas – Commissioners Valley, Woodworth, Gill and Lerma. Nays – None.

Commissioners also discussed the possibility of limiting the number of motorized boats allowed within the campground, fees charged for boat launching and location of boat trailer storage. Chairman Woodworth will prepare a letter to the Village Council outlining these concerns.

VI. Old Business: None

VII. New Business: None

VIII. Public Comment: None.

IX. Motion by Lerma support by Valley to adjourned meeting at 8:26 p.m. Motion carried with all yeas.